

From: [Perez, Myra](#)
To: [Hayes, Mark](#)
Cc: [Flores, Raymond](#); [Warren, Christy](#); [Gorostiza, Sylvia](#); [Coltrain, Katrina](#); [Webster, Susan](#); [Humphrey, Marvelyn](#)
Subject: RE: CLP Region 6 Sample IDs, Case Number and container requirements for Wilcox Oil for the week of 5/18/15 - please reply to confirm receipt
Date: Tuesday, May 12, 2015 3:22:58 PM
Attachments: [CASE45299.CLPSXNUMBERS.docx](#)
[CNTNRREQsoil45299.doc](#)
[CNTNRRO45299.5035.doc](#)
[CNTNRREQ45299.waters.docx](#)
Importance: High

Hello Mark, I'm sending you this information before we know if we have the funding to proceed because the contractor might need the information early to set up in SCRIBE and determine if they have the containers and supplies needed for the sampling. I did not copy the EPA contractors.

The Case number for the Wilcox Oil site is **45299**.

The turnaround time is 21 days.

Please note the following news/changes/instructions:

- 1) R6 SMO Coordinator, Margaret Jarosz, has a different e-mail address:
mjarosz@csc.com
- 2) Margaret, at this time, does not have a phone number. She can be reached by e-mail.
- 3) The sampler will e-mail a pdf copy of the **lab** COC to me, after shipping the samples (on the first day of shipping).
- 4) **Tags** - EPA's Houston lab will no longer provide sample tags to EPA Superfund personnel, grantees, contractors, and other agencies that have IAs with EPA Region 6. Also, the Houston lab will end the requirement that samples sent to the Houston lab or to the CLP have a sample tag on each container. This change is only for ending the use of the tie-on, paper (Tyvek) tags. An appropriate label, such as Scribe-generated labels are still required for each container. The information that is required on these labels has not changed. Also, practices for the use of the chain-of-custody forms and custody seals will not change. The EPA SAM/RPM/OSC will determine if a project requires tags and inform the EPA contractor. If you need to use tags for your project, please contact Christy Warren at 281-983-2137 for assistance.

Contact ERT Software Support for questions concerning SCRIBE.

ERT Software Support
Phone 1-800-999-6990
ERTSupport@epa.gov

www.ertsupport.org

Please call me at your earliest convenience, if you have questions - 281/983-2130.

Myra Perez
R6 CLP RSCC
281-983-2130